LATVIA. INSPECTION ACTIVITIES

Title of the inspection activities: The thematic inspection in companies whose employees were diagnosed with an occupational disease for the first time in 2019.

Duration of the inspection activities: One month in November 2020

Aim of the inspection activities: Check what measures the employer had taken at the workplace after receiving information from State Labour Inspectorate (SLI) about the employee's confirmed occupational disease

Scope of the inspection activities: check the labour protection documentation –it was prepared according to the legislation

Sector covered by inspections: various industries

The number of establishments inspected in the framework of the activities: 161 company

The number of labour inspectors involved in implementing the inspection activities: 60

The number of persons involved in supervising the implementation of the inspection activities (including development of inspection documents and summarizing results of inspections): 2

Short summary of the outcome of the inspection activities: Results: 81% of the inspected companies had taken technical measures to improve the working conditions of occupational patients; 72% of companies had a reduced workload for occupational patients; The workers of 37% of the companies were transferred to perform other jobs, in which the exposure to harmful factors of the working environment is excluded. In total, 71% of inspections were carried out in companies with more than 50 employees.

A. Selecting priority areas for inspection	
1. What sources of information did you use in selecting the priority area for inspection? 2. What was the main reason for selecting the inspection priority area? 3. What was defined as priority area? 4. What was the predominant aim of workplace inspections? 5. How did you determine the number of entities to be inspected? 6. What was taken into consideration when determining the number of inspections to be carried out by individual field offices (regions): 1. What sources of information did you occupation inspection as priority area? 2. What was defined as priority area? 3. What was the predominant aim of workplace inspections? 4. What was the predominant aim of inspected entities 5. How did you determine the number of entities to be inspected? 6. What was taken into consideration when determining the number of inspections to be carried out by individual field offices (regions): 6. What was taken into consideration when determining the number of inspected could individual field offices (regions): 6. What was taken into consideration when determining the number of inspected could individual field offices (regions): 6. What was taken into consideration when determining the number of inspected could individual field offices (regions): 8. There are 5 regional SLI units in Lature usually the number of inspected could individual field offices (regions): 9. There are 5 regional SLI units in Lature usually the number of inspected could usually the number of inspected could usually the number of inspection agricultural companies in the territe Riga SLI, then this region would continue the priority area? 9. Aligh morbidity rates of occupation of inspection aparticular hazard(s) 9. Aligh morbidity rates of occupation of inspection of inspectio	
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Riga SLI, then this region would con	
	ory of
more inspections in another campa	nduct
	ign
(such as construction) in order to a	hieve
the common set goals	
7. Were IT tools used to identify the NO	
priority area in the described	
inspection campaign?	
8. Were IT tools used to identify the NO	
target group of inspected entities in	
the described inspection campaign?	
B. Determining the time span of inspection activities	
9. How was the breakdown of inspections planned? Were the inspections carried out:	

a)	evenly throughout the whole period	YES	
	of the planned activities		
10.	What was the average duration of a		Since the Covid pandemic started, the
	workplace visit conducted in the		inspections were carried out remotely. It is
	framework of the programme		hard to set the average time.
	implementation (the time it took to		
	complete inspection activities at an		
	individual establishment)?		
11.	What was the average duration of the		Since the Covid pandemic started, the
	activities carried out in the office of		inspections were carried out remotely. It is
	the labour inspectorate (excluding		hard to set the average time
	the penal and administrative		
	sanctions)?		
C. Se	electing establishments for inspection.		
12.	What criteria were used when		others (please specify)
	selecting establishments for		The number of confirmed occupational
	inspection?		diseases in the previous year
13.	What sources of information were		inspectorate's own database
	used when selecting establishments		
	for inspection?		
D. Pı	ovision of staff for carrying out inspe	ctions	
15.	What group of inspectors was		all inspectors were involved in the
	involved in the inspection activities?		inspection activities;
16.	How were inspectors prepared for		no additional training was provided;
	the inspection activities (additional		
	training)?		
17.	Were IT tools used to prepare labour	NO	
	inspectors to carry out activities		
	within the described inspection		
	campaign?		
18.	What materials were at the		Checklists;
	inspectors' disposal during the		description of the reporting requirements;
	activities?		

when carrying out activities within the described inspection campaign? E. Involvement of other regulators, institutions, authorities for labour protection and social partners in the implementation process. 20. Can other regulators, institutions, authorities for labour protection and social partners submit their proposals of inspection topics to the inspectorate's plan of work? 21. Was the inspection activity the result of a proposal submitted by another regulator, institution, authority for labour protection or social partner? 22. Was there any cooperation between the labour inspectorate and another		Did labour inspectors use IT tools	NO	
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of inspection topics to the inspectorate's plan of work? Welfare, the Association of Competent Institutions for labour protection) mention problematic issues when meeting with SLI 21. Was the inspection activity the result of a proposal submitted by another regulator, institution, authority for labour protection or social partner? 22. Was there any cooperation between NO		authorities for labour protection and		(for example, Free Trade Union
inspectorate's plan of work? Institutions for labour protection) mention problematic issues when meeting with SLI 21. Was the inspection activity the result of a proposal submitted by another regulator, institution, authority for labour protection or social partner? 22. Was there any cooperation between NO		social partners submit their proposals	70	Confederation of Latvia, The Ministry of
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labour protection or social partner? 22. Was there any cooperation between NO		of a proposal submitted by another		
22. Was there any cooperation between NO		regulator, institution, authority for		
		labour protection or social partner?		
the labour inspectorate and another	22.	Was there any cooperation between	NO	
		the labour inspectorate and another		
regulator, institution, authority for		regulator, institution, authority for		
labour protection or social partner?		labour protection or social partner?		
23. At which stage was the cooperation at the planning stage;	23.	At which stage was the cooperation		at the planning stage;
with another regulator, institution,		with another regulator, institution,		
authority for labour protection or		authority for labour protection or		
social partner initiated?		social partner initiated?		
24. What did the cooperation with	24.	What did the cooperation with		others – please specify:
another regulator, institution, Giving an opinion on what inspections		another regulator, institution,		Giving an opinion on what inspections
authority for labour protection or should be organized from their point of		authority for labour protection or		should be organized from their point of
social partner involve?		social partner involve?		view
25. Are there any legal requirements NO	25.	Are there any legal requirements	NO	
obliging other regulators, institutions,		obliging other regulators, institutions,		
authorities or social partners to make		authorities or social partners to make		
their data accessible to the labour		their data accessible to the labour		
inspectorate for inspection needs?		inspectorate for inspection needs?		
26. Does the labour inspectorate have State Revenue Service (number of	26.	Does the labour inspectorate have		State Revenue Service (number of
direct online access to information employees, wages) Business Register		direct online access to information		employees, wages) Business Register

	and data collected by other bodies,		(address, owner), Land Registry (address),
	institutions and authorities?		Road Safety Directorate (vehicles),
			Construction Information System
			(documentation about construction), Office
			of Citizenship and Migration Affairs
			(information about persons)
27.	What information obtained in the		State Revenue Service (number of
	above manner was used for		employees, wages), Business Register
	implementing the inspection		(address)
	campaign?		
F. Su	pporting inspection activities with tra	ining pro	wided for employers or workers (combining
insp	ection and educational activities)		
28.	Were establishments covered by	NO	
	inspections provided with		
	information or training prior to the		
	commencement of the inspection		
	task?		
29.	Is the effectiveness of prior	NO	
	information or training activities		
	taken into account when evaluating		
	the results of the inspections?		
30.	Once the inspection activity is	NO	
	completed, are representatives of	V	
	inspected establishments provided		
	with recommendations and proposed		
	corrective measures – in the form of		
	guidance or training – regarding the		
	identified compliance level in		
	establishments operating in the field		
	covered by inspection?		
G. M	onitoring the implementation of insp	ection ac	tivities
31.	Was the implementation of	YES	How many people were involved in monitoring
	inspection activities in any way		and coordination of the inspection activity?
	monitored and coordinated?		2 persons from the SLI Headquarters

			What was the function of those persons in	
			relation to labour inspectors who	
			implemented the activity (fellow labour	
			inspectors, immediate supervisors, national	
			coordinator at the labour inspectorate's	
			headquarters)?	
			To prepare checklist, prepare all necessary	
			information how to conduct the inspection,	
			prepared lists of the companies to be	
			inspected, prepared the campaigns	
			timetable, download the checklist in the SLI	
			information system, prepare summary	
			about the all inspected companies, support	
			the inspectors if needed	
32.	What was the scope of monitoring		assistance in solving problems: over the	
	and coordinating actions regarding		phone, via email, formally (official	
	the inspection activity?		correspondence), other (what?)	
			monitoring the implementation level of	
			the developed quantitative plan	
33.	Were IT tools used to carry out	NO		
	monitoring and coordination			
	activities as part of the described			
	inspection campaign?			
H. C	ommunicating the information about	-	n campaign and its results.	
34.	Did you develop any plan to	NO		
	communicate the information about			
	the inspection activities to:			
35.	What was the scope of information	NO		
	communicated to:			
36.	How was the information about the		The summary of the inspection campaign	
	inspection activities communicated		was included in the annual SLI report	
	to stakeholders and the general			
public?				
I. Evaluating the results of the inspection activities. Evaluation methods and tools.				

37.	How were the results of inspection can	npaign ev	aluated?
a)	based on a checklist		How are the results of inspections evaluated
			by means of a checklist?
			The answers to the checklist questions were
			analysed
b)	based on the number of legal		Report from the information system
	measures issued		
c)	based on the type of legal measures	10	Report from the information system
	issued		
38.	. How was the information about the effects of inspection campaign obtained (e.g. about the		
	elimination of irregularities, introduction of higher standards)?		
a)	information provided by the	NO	
	employer		
b)	information provided by the labour	NO	
	inspector who conducted the next		
	inspection at the workplace		
c)	other way		The total number of detected violations
			decreased
39.	What performance indicators were		Please list and briefly describe the indicators:
	used to evaluate the effectiveness of		The total number of detected violations
	the inspection campaign?		decreased.
40.	Were IT tools used to assess the	NO	
	effectiveness of the inspection		
	campaign?		
42.	How was the final document utilized		Prepared summary for the SLI annual
	in practice?		report; taking into account the results
			before planning next inspection campaigns;
			participating in seminars and giving
			information about the results of this
			campaign and other SLI activities